

## **Letter of Resignation**

As a Temporary Worker through InSync Recruitment I may terminate my Assignment at any time without prior notice or liability. However, we at InSync Recruitment requests at least seven days' notice as curtesy.

Letter of resignation

To whom it may concern at InSync Recruitment, I \_\_\_\_\_ would like to give 7 days' notice that I wish to terminate my employment with InSync Recruitment.

My last day at work will be \_\_\_\_\_ Please pay any outstanding holiday and issue my P45.

Kind regards,

Sign name

Print name

Date